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11 October 54

MEMORANDUM TO: Colonel White

SUBJECT : [redacted] Standard Nomenclature

25X1A

1. The proposed regulation does not correct the condition pointed out in Paragraph c. of your memo, dtd 18 Sept, to [redacted]. The regulation still places the heads of staffs and divisions of Training, Personnel, and Communications on a par with the heads of the DD/A and DD/I offices and the senior staffs and area divisions of DD/P. 25X1A

2. To correct this condition, to differentiate clearly between the Deputies and the heads of activities reporting directly to the DCI and to clarify the proposed regulation, the following is suggested in lieu of Section 2, Paragraphs b., c., and d.:

b. Deputy's Office

The term "Deputy's Office" shall be applied to and used to designate the Office of the Deputy Director (Administration), (O/DD/A), the Office of the Deputy Director (Intelligence), (O/DD/I), and the Office of the Deputy Director (Plans), (O/DD/P).

(1) The three offices listed above shall be known collectively as "Deputies' Offices" and their heads shall be known collectively as "Deputies".

c. Support Office

The term "Support Office" shall be applied to and used to designate the Office of the Director of Training, (OTR), the Office of the Assistant Director for Communications, (O/ADCO), and the Office of the Assistant Director for Personnel, (O/AD/P).

(1) The three offices listed above shall be known collectively as "Support Offices", and their heads shall be known collectively as "Heads of Support Offices".

d. Action Offices

The term "Action Offices" shall be applied to and used to designate the staff and command elements of the Deputies' Offices.

(1) The official at the head of an Action Office shall be referred to and designated as an "Operating Official".

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e. The Deputies' Offices, the Support Offices, and the Action Offices shall be referred to collectively as "Headquarters Components", and their heads shall be known collectively as "Headquarters Officials".

3. In addition, two minor changes in wording, to improve clarity, are indicated in Sections 2.e.(1) and 2.f.(1).

4. Also attached is a chart showing, in outline form, given effect to the designations spelled out in the text of the suggested revision.

[redacted]

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